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IMPORTANT NOTICE FOR ALL PATIENTS

Keeping scheduled appointments is an important part of your overall health care. Providing advanced notice of cancellations allows providers to maximize availability to our patients. It is with this in mind that we inform you of our decision to increase the amount charged for **NO SHOW** appointments as of June 1, 2016.

Missed Appointment Policy

- Appointments that are not cancelled by 5 pm the preceding day will have a \$50.00* charge assessed to the patient's account.
- Patients that call to schedule a same day sick visit but then cancel because they are feeling better or for any reason will be assessed a \$50.00* missed appointment fee.
- After a patient has missed three (3) appointments, their account may also be considered for dismissal from the practice due to excessive missed appointments.

***This charge is not covered by insurance and is the patient's responsibility.**

We hope this notice helps you understand the importance of keeping your appointments and/or providing adequate notice when you need to cancel. If you have any questions please reach out to our office at 860-243-3315.

Patient Signature (Patient's Representative, if minor)

Date

Print Name